SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
September 2, 2008

M I N U T E S

Members Present: Mmes. Terriann Zeek and Cynthia Lindsey, Messrs. Chad Brown and David Collins.

Members Absent: Messr. George Rawe.

District Administration Present: Dr. John A. Halverson, Martha Gausman, David Holtz, Paul Speed, Naomie Rodrigues, Randy Klinkefus, Laura Grimm, Tedde Vaupel, Marti Reed, Michelle Barries, Ray Houser, Matthew Shipley, Sherryl Price, Mitch Wood.

Audience Present: Isa Wiechmann, Debbie Luis, Caleb Vink, Pete Vink, Melissa Vink, Abby Vink, Victoria Nordman, Michelle Bairos.

Call to Order: The meeting was called to order at 6:20 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

a. READMISSION HEARING IN THE MATTER OF STUDENT: 2008/2009 – RH# 06

b. READMISSION HEARING IN THE MATTER OF STUDENT: 2008/2009 – RH# 05

c. CONFERENCE WITH LABOR NEGOTIATOR
District Negotiator: David Holtz
Employee Organization: All Groups

Reconvene to Open Session: The meeting reconvened to Open Session at 7:03 p.m.

Pledge of Allegiance: Mrs. Zeek welcomed everyone to the meeting and introduced Caleb Vink from Somerset Middle School, who has been selected to lead the Pledge of Allegiance.

Caleb led the audience in the Pledge of Allegiance.

Mrs. Janice Latham, principal of Somerset Middle School, introduced Caleb Vink, an 8th grader at Somerset. He was selected because he is the Student Body President and a well rounded young man with a great future.

Mrs. Zeek presented Caleb with a certificate and a gift card to Smoothie King for his accomplishment.

Report Out of Closed Session: Mrs. Zeek reported that direction was given to staff regarding all matters.

Adoption of Agenda: The motion was made by Mr. Collins, seconded by Mrs. Lindsey, adopting the Agenda after removing Action Item G.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

Communications: **COMMUNICATIONS**

Written Communication: None.

Public Participation: None

Action Items: **ACTION ITEMS**

Student Readmission:

a. The motion was made by Mr. Lindsey, seconded by Mr. Brown, to approve the recommendations of the Readmission Hearing Panel in the matter of Student 2008/2009 – RH # 06.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

Student Readmission:

b. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, to approve the recommendations of the Readmission Hearing Panel in the matter of Student 2008/2009 – RH # 05.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

Variable Term Waiver:

c. The motion was made by Mr. Brown, seconded by Mr. Collins, approving the Variable Term Waiver for Sunshyne Crampton, Library Media Specialist.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

Service Contract-SubFinder:

d. The motion was made by Mr. Collins, seconded by Mr. Brown, approving the service contract with CRS, Inc. for automated SubFinder services beginning December 1, 2008.

AYES: Brown, Collins, Zeek
NOES: Lindsey
ABSENT: Rawe
ABSTENTIONS: None

ACTION ITEMS (Continued)

Resolution 2008/2009 - #06: **e.** The motion was made by Mrs. Lindsey, seconded by Mr. Brown, adopting Resolution 2008/2009 #06 Declaring October 22 – October 31, 2008 as "Red Ribbon Week" for the Sylvan Union School District.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

English Learner Master Plan: **f.** The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the 2008 English Learner Master Plan for the Sylvan Union School District.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

LEA Plan for 2008-2013: **g.** **ITEM REMOVED FROM AGENDA**

Service Contract-Noon Duty Training: **h.** The motion was made by Mrs. Lindsey, seconded by Mr. Brown, approving the service contract with Ticka Rosetto to provide training to K-5 Noon Yard Duty Supervisors.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

ACTION ITEMS (Continued)

Resolution 2008/2009 - #05: **i.** The motion was made by Mr. Brown, seconded by Mr. Collins, adopting Resolution 2008/2009 #05: Intention of the Board of Trustees of the Sylvan Union School District to Convey an Easement for Public Right of Way and Calling a Public Hearing in Connection Therewith.

AYES: Brown, Collins, Zeek
NOES: Lindsey
ABSENT: Rawe
ABSTENTIONS: None

Resolution 2008/2009 - #04: **j.** The motion was made by Mr. Brown, seconded by Mr. Collins, adopting Resolution 2008/2009 #04: Intention of the Board of Trustees of the Sylvan Union School District to Convey an Easement for Public Utility Purposes and Calling a Public Hearing in Connection Therewith.

AYES: Brown, Collins, Zeek
NOES: Lindsey
ABSENT: Rawe
ABSTENTIONS: None

Inspector Services- Randy Rocha: **k.** The motion was made by Mr. Collins, seconded by Mr. Brown, approving the proposal Randy Rocha, B&B Enterprises for construction inspection services at the new Central Kitchen project.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

ACTION ITEMS (Continued)

Mr. Brown excused himself from the Board Meeting (stepped outside) during this item.

Proposal-Geological Technics:

l. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the proposal for additional scope of work from Geological Technics Inc. to perform a toxicology health risk assessments at the Elementary School No. 12 (Tivoli Specific Plan).

AYES: Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: Brown

Mr. Brown returned to the Boardroom for the remainder of the Board Meeting.

INFORMATION AND DISCUSSION

Facilities Report:

a. Facilities Report:

An opportunity for the Board to ask staff questions regarding current facilities projects.

Mr. Speed advised the Board that staff is still working on the Ustach Flooring warranty question from the last Board Meeting and hopes to have an answer soon.

Mr. Brown asked about the status of the Ustach Flooring project. Mr. Speed advised the kitchen and lunch area are complete and currently being used. Only the gym floor is still in progress and should be done by September 22nd.

INFORMATION AND DISCUSSION (Continued)

2009 Board Meeting Schedule:

b. 2009 Board Meeting Schedule:

The Board of Trustees reviewed the draft for the 2009 Board Meeting Schedule. No questions or comments about the schedule from the Board. The schedule will be brought back to the September 23, 2008 Board Meeting for final adoption.

Second Reading:

c. Second Reading of Board Policy Updates

The Board of Trustees conducted a second reading of the Board Policy updates for series 4000. The policies will be brought back to the September 23, 2008 Board Meeting for final adoption.

Consent Agenda:

CONSENT AGENDA: The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the Consent Agenda after removing Consent Item *"c" (Ratification of Checks)* and Consent Item *"h" (Proposal from the Keller Group for additional services for the District Office modular furniture project)* for separate vote.

a. The Minutes of the August 12, 2008 Regular Board Meeting;

b. The Ratification of the following Personnel Actions:

<u>The employment of:</u>
Deborah Beneux, Temporary Supplemental Teacher at Crossroads Elementary School, effective August 28, 2008; ***Tammy Salado***, Child Care Aide, Yearround at Child Care, effective August 11, 2008; ***Bertha Lopez***, Cafeteria Clerk, Traditional at Standiford Elementary, effective August 25, 2008; ***Helen Stange***, Office Manager, Traditional at Standiford Elementary, effective date to be determined.

CONSENT ITEMS (Continued)

b. Ratification of Personnel – Continued

The change of status of:
Karen Miscisin, Temporary Supplemental-ELD Teacher at Stockard Coffee to First Grade Teacher at Woodrow Elementary School, effective August 22, 2008.

The resignation of:
Shannon Raney, Art Specialist, Traditional at Ustach Middle School, effective date to be determined; ***Gary Duffey***, Lead Night Custodian at Somerset Middle School, effective August 22, 2008; ***Ray Houser***, Director of Special Education, effective September 5, 2008.

The retirement of:
James Bowers, Supervisor of Maintenance and Operations, effective November 15, 2008.

c. THIS ITEM REMOVED FOR SEPARATE VOTE;

d. The approval of a service contract with Central Valley Autism Project (CVAP) for an Independent Educational Evaluation (IEE) for a student with Autism;

e. The approval of a service contract with Sparkman Speech Pathologists Inc. for compensatory Speech/Language Therapy services during the 2008-2009 school year;

f. The approval of a service contract with Rachael M. Haven, ATP, RET., Assistive Technology Consultant to provide testing for a student who requires an Assistive Technology Assessment;

g. The approval of the placement of insurance for policy year October 1, 2008 – September 30, 2009 with Genesis Insurance Company, Traveler's Insurance Company and the Hartford Insurance Company;

CONSENT ITEMS (Continued)

h. THIS ITEM REMOVED FOR SEPARATE VOTE;

i. The approval of the listed donation:

- The donation of $20.00 from Ashley Bryant to Crossroads Elementary School for Ms. Mitchell's Kindergarten class.
- The donation of $410.00 from the WalMart Foundation to Sherwood Elementary School for the Student Council Recycling Program.

TOTAL VALUE: $430.00

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

CONSENT ITEMS FOR SEPARATE VOTE:

c. & h. The motion was made by Mrs. Lindsey, seconded by Mr. Brown, approving Consent Item *"c" (Ratification of Checks)* and Consent Item *"h" (Proposal from the Keller Group for additional services for the District Office modular furniture project)* for separate vote.

AYES: Brown, Collins, Lindsey, Zeek
NOES: None
ABSENT: Rawe
ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Dr. Halverson shared the following information with the Board:

- Dr. Halverson extended his personal and professional farewell to Ray Houser who has served us for two years as the Director of Special Education. He knows his wife will be very happy to have him closer to home in Monterey. We appreciate all that he has done for our District and wished him good luck.

- Dr. Halverson deferred to Martha Gausman for information about student achievement.

- Mrs. Gausman shared she has a seventy page assessment report to share with the Board at the next meeting regarding student achievement which is near and dear to her heart. She advised that on September 4th information on the API scores will become public so she can't share at this time but will bring that info to the next Board Meeting as well. She is bursting at the seams and is very pleased with the results and she is sure everyone will be too.

Board Reports:

BOARD REPORTS

Mr. Brown enjoyed the District Inservice last Friday. He has taken the Sylvan Steps Up Challenge and has signed up and is wearing his pedometer.

Mrs. Lindsey agreed with Mr. Brown about the Inservice. She invited everyone to the annual SCSBA Fall Dinner in October. The focus will be on nutrition with a special speaker and the Diabetes Association will also be there.

Mr. Collins enjoyed the Inservice and felt like he was at a pep rally. He was genuinely excited and smiling from ear to ear the whole time. He also attended the Leadership Retreat and appreciated being involved with excellent people of great character. His son began Kindergarten at Standiford Elementary School last week and he comes home with great stories.

BOARD REPORTS (Continued)

Mr. Rawe was absent.

Mrs. Zeek thanked Mrs. Lindsey for filling in for her during the last Board Meeting which allowed her to enjoy her vacation in Hawaii. She thought the District Inservice was the best ever and it was like being at a basketball game. She said we have such passionate people in our District and we are all part of such a great team. She too is wearing her pedometer and encouraged everyone to join their site teams.

Dr. Halverson shared that since this morning there were 130 participants signed up on the Sylvan Steps Up program and he encouraged everyone to sign up by tomorrow.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Governance Team Retreat: September 16, 2008.
- Next Regular Board Meeting: September 23, 2008 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by Board President Mrs. Zeek at 8:15 p.m.

WITNESS:

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Mrs. Cynthia Lindsey, Clerk of the Board Date