

Master Suggestion List

Key- No shade= majority yes, include on prioritization list
Gray shade = not a majority, do not include on priority list
Yellow shade = savings cannot be determined, admin to pursue for undetermined savings, not on priority list

Savings	SUGGESTIONS	RATIONALE/ RESPONSE	Staff Recommendation					
PROGRAMS								
\$ Undetermined	Do away with teacher release days for PTC? The savings for our school just this week would have been \$550.	This occurs twice a year so it would be a savings, just at Freedom of \$1,100.00	Consider- Must be negotiated	Y	Y	N	N	Y
\$ Undetermined	Eliminate staff development trainings and workshops. Transfer that money to salaries.	See categorical transfer options- No unrestricted \$ current spent on staff development	Consider	Y	Y	N	Y	N
\$300,000	Freeze the SUSD payments of health benefits at the current 08/09 year rate.		Consider- Must be negotiated	Y	Y	Y	Y	N
\$55,000	Cut board health/retirement benefits.	Consider reductions as reduced to other employees	Consider if applied to all employees	Y	Y	Y	Y	N
\$440,000 per 1 %	Salary cut, with sunset date.	Salary cut (in percentage) across the board; equitable – everybody gets hit with the same percentage; some employees' benefits will be affected, but this is temporary;	Recommended- must be negotiated	Y	Y	Y	Y	Y
\$220,000 per day for all employees	1 day furlough for all staff.	Preferably the day the entire District gets together and celebrates test scores. Savings: \$239,527.	Consider- must be negotiated	Y	Y		Y	Y
\$220,000 per day for all employees	Furlough days a. How many? b. Tiered? c. Use Good Friday and Welcome Back in-service	# of days will be negotiable. Use furlough day on Welcome Back District in-service day Use additional furlough days on regular school days, where everybody participates. Same with Good Friday, only impacts those who work more than student contract days (exceptions are instructional paras, food service).	Recommended- must be negotiated	Y	Y	Y	Y	Y
\$63,000	Eliminate the School Counselors at all schools.	Instead outsource Mental Health Services that provide Bachelors Level and Masters Level counseling.	Consider	Y	Y	Y	Y	Y
\$ Undetermined	Reduce Custodian hours during Off track and Summer.		Consider, as with other staffing reductions	Y	Y	Y	Y	N
\$40,000	Reduce District Office staff by 1 person.	See above suggestion of 2	Consider, as with other staffing reductions	Y	Y	Y	Y	N
\$ Undetermined	Reduce the number of days janitorial/maintenance are on site during the summer		Consider, as with other staffing reductions	Y	Y	Y	Y	Y

\$ Undetermined	Reduce the number of days secretary is on site during the summer		Consider, as with other staffing reductions	Y	Y	Y	Y	N
\$252,000	Eliminate elementary school art teachers Currently 4 positions	This would allow classroom teachers to enrich their curriculum with projects that are art based. Currently art is separate, and although standards based, is completely unrelated to learning/standards in the classroom. There are often art projects suggested in the adopted textbooks that are not able to be utilized due to lack of adequate classroom time	Currently under consideration	Y	N	Y	Y	Y
\$19,000	Eliminate all sub custodians.	Implemented 25% reduction this year and 25% next	Consider if feasible	Y	Y	Y	Y	N
Increased cost	Hire Program Specialist to support Special Ed supervision of IEP process	Increase in special ed services is partially due to lack of representation at critical IEPs. Staffing level are too low now to handle all.	Recommended	Y	Y	Y	Y	N
\$60-100,000	Staff hours at DO and site front offices	Reduce – Board targeted 2 positions for reduction in 09-10	Consider, as with other staffing reductions	Y	Y	Y	Y	Y
\$19,000	Eliminate classified subs for clerical staff (there will be exceptions).	Reduced by 25% in current year and planning another 25% for next year.	Recommended	Y	Y	Y	Y	N
\$145,000	Do not fill Business Manager's position (classified management)	This position has not been reinstated since it was vacated in May 2008.	Recommended until 2010	N	Y	Y	N	Y
\$ Undetermined	force the single track calendar at Crossroads	only a few classrooms shy and have to bring in a couple more portables to make up the difference... That should save us in busing, energy, cafeteria, administration, etc. costs...	Consider for 10-11	Y	Y	Y	Y	N
\$130,000 current full	Printshop – reduce days (2) or Eliminate	Print shop study is in progress	Study and consider	Y	Y	Y	Y	N
\$75,000	Eliminate or reduce stipends	Reduce stipends by 50% (decent savings to the district,	Planned reduction already	Y	N	Y	Y	Y
\$ Undetermined	Limit site budget and formula per enrollment for funding	A 10% reduction is already planned. Formula is in place already.	Consider	Y	Y	Y	Y	
\$31,000	Reducing money spent on field trips.	Schedule to be cut in 09-10 based on last year's reduction process	Recommended	Y	Y	Y	Y	Y
\$12,000	Eliminate transportation for AT&G: parents can arrange own transportation, move pull out program to each school site 1 day a week, or make it an afterschool program.	Requiring parents to transport would open the program to only parents who are "financially" able to leave work. Teacher moving from site to site is an option. May effect schedule and reduction in service.	Consider	N	Y	Y	N	Y
\$ Undetermined	Reducing bus transportation from within a 1 mile range to within a to 2 mile range for k-8	which can also help lower obesity in our children.	Consider and analyze at Board's request	Y	Y	N	Y	N
\$ 220,000	Eliminate the District Inservice Day.	The message could easily be streamed on the internet so that all sites could hear the same message one Monday afternoon at a staff meeting.	Consider-Negotiations of one buy back day needed to save \$	Y	Y	Y	Y	N

\$ Undetermined	Price different Connect Ed type of services.	\$28,000- We are in the process of looking at others	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Eliminate SARB (Currently only pay for level used)	Most principals are currently restricting use since each is a fee	Implementing	Y	Y	Y	Y	
\$4,000	Eliminate one grade for hearing screening. (Check requirements)	It is legally possible	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Stop the 4th/5th grade teachers from going to convention. (Orchard)	They all don't need to go. They are being paid, the subs are being paid and the convention needs paid for.	No out of state conferences allowed at this time	Y	N	N	Y	Y
\$120,000	Middle school sports,	Are they needed when so many students participate in club/travel teams, as well as the possible elimination of freshman sports	Already in proposed reductions for next year. Consider a partial reduction only	P	N	Y	Y	Y
\$450,000	Delay State language arts adoption – update current K-5.	Transfer revenue for two years. Option to delay the adoption. Still need State approved books for all. 2 yrs max	Recommend transfer and adoption delay	Y	Y	Y	Y	Y
\$30,000	School safety & violence prevention (SRO) – reduce	Pays for 50% of a School Resource Officer. The other 50% comes from Modesto PD.	Keep at some level	Y	Y	Y	N	Y
\$30,000	CBET (Eliminate)	– English classes for parents- Can transfer to unrestricted	Recommended to transfer all	Y	Y	Y	Y	Y
\$61,000	Eliminate AT&G pullout program and busing	- Currently pays for pull-out program, testing and support costs. Can transfer to unrestricted. Already planning to do cluster grouping at all sites.	Keep enough for assessments (\$5,000) transfer rest to unrestricted.	Y	Y	Y	Y	Y
\$294,000	Prof. development block grant. (negotiate one furlough day)	– We can transfer about 40% to unrestrict. If we negotiate one furlough day we can also use \$170,000 to eliminate on buy back and transfer remaining \$ to unrestricted	Recommended if negotiated	Y	Y	Y	Y	Y
\$16,000	Staff development funds	Includes Reading/Math training and principal training. We can transfer all to unrestricted	Transfer Recommended	Y	Y	Y	Y	Y
\$27,000	BTSA. Charge teachers for this program? (Teachers fund own credentials)	We will need to wait and see how many participants we have and what our options are for them	Consider transfer based on participation and options	Y		Y	Y	Y
\$36,800	PAR - Peer Assisted Review	This money currently pays for part of the BTSA coordinator. We can transfer all to unrestricted	Recommended	Y	Y	Y	Y	Y
\$3,000,000	Spend Reserve Funds down to 3% or 4%	We can't legally go lower than 3%. Current multiple year projection is to eliminate all reserves above 3%	Implementing	Y	Y	Y	Y	N
	Use money remaining from “flexible” Categorical Balances to cover staffing/program costs	We have been given broad flexibility to sweep up ending balances. These are one time improvements to our unrestricted budget. They will help, but won't be the cure for long term revenue loss	Recommended – see below	Y	Y	Y	Y	Y
\$550,000	SLIBG (Reduce) (Use SLIBG to fund Library staff)	Allocated to sites. Can all be swept to unrestricted. This is the discretionary \$ going to sites. Planned for in Single School Plan. Using to fund libraries does not directly	Principals to develop and justify allocation to remain. Not	Y	N	N	Y	N

		support student academic achievement.	Recommended					
	Sweep all AB825 funds			Y				
\$ Undetermined	We should not purchase any new programs/textbooks in the next few years (at least). The programs we have now are adequate.	This is an option	Agree- see above	Y	N		Y	N
\$ Undetermined	Eliminate 2 nd grade STAR testing,	Not an option – required by the state.	Do not recommend NA	Y	N	N	N	N
\$ Undetermined	Eliminate SCOE benchmark assessments to save \$\$\$.	Benchmarks can be given from HM CA Standards testing booklet, which was purchased with the original adoption. Cost would be shifted to “printing” HM Standards test.	Do not recommend	N	N	N	N	N
\$ Undetermined	Cutting AT&G pull-out program and replacing with more self contained classrooms at multiple school sites and/or more cluster classrooms	meaning more all day AT&G at multiple school sites, which saves on bus/gas costs etc. We do not have enough students who qualify for “Self Contained” Expanding “Self Contained” would in effect establish a “grouping” approach (High Group, Middle Group, Low Group) for student placement which is not recommended and is detrimental to the Middle and Low Groupings.	Grouping is not recommended. Gifted students can be effectively served within a regular classroom environment.	Y	N		N	Y
\$ Undetermined	Self sustained Autism classroom	Instead of paying the county. This suggestion means taking back county run programs. We are reluctant to do since take back haven’t saved significantly. This would add duties to the Special Ed. Depart. which is already struggling.	Not at this time	N	N	N	N	N
\$ Undetermined	Change Music to an after school program instead of during the day.	Would also eliminate classroom interruptions of and to students from leaving and returning in the middle of classroom lessons. Have parents pay for all materials and books costs out of pocket. Paying teacher is still a cost. Public entity may not compete with public sector. Only parents with financial means would be able to pay for their child’s participation.	Not recommended	N	N	N	N	Y
\$ Undetermined	Utilize the flexibility of the Title I funds to fully take advantage of the stimulus package	I don’t know what this one means	No recommendation		N	N	N	?
\$ Undetermined	As an alternative- After-school enrichment program(s) 1 or 2 weeks per trimester? Use Community Resources	I don’t see how this is a savings	Do not recommend		N	N	N	Y
\$ Undetermined	Charter school academy focusing on Fine Arts or Math /Science.	Would only provide added revenue if students enrolled from outside the District. Large cost to implement. Even if students enroll, the additional funding would be needed to run the program.	Do not recommend	N	N	N	N	

SERVICES

No Savings	No summer school except for remedial or exit classes fro 8 th graders.	Savings on staffing costs (teachers, aides), utilities, cleaning, supplies. I don't see a savings in this. Attendance funded	Do not recommend	N	N	N	N	N
\$ Undetermined	Move county programs to traditional sites	Centralizing county programs at traditional sites will save the cost of keeping sites open for a small group of children– food e.g., custodial work; potentially improving the delivery of service; coordinate Storer Transportation and Food service.	currently SCOE pays SUSD for class space \$4,000 annually Not recommended	Y	Y	N	N	
\$ Undetermined	No intersession during track-off months	Savings on staffing costs (teachers, aides), utilities, cleaning, supplies. Funded through State Hourly Program	Site decision Not recommended		N	N	N	N
\$ Undetermined	Charge for facilities and field use	Some of the district facilities were built on community money (bonds); fields are public property; we will get info on how many groups use the facilities, and out of this group, how much money is generated from its use, and how much do we spend for custodial service, every time the faculties are used.	Currently charge all non-child groups Policy change required Will study if requested	N	N	N	N	Y
\$ Undetermined	Have all new hires and subs pay for their own finger printing and TB testing	with a possible reimbursement to the employee after 3 months employment. (\$6,000)	Consider, if legal	N	Y	N	Y	
\$ Undetermined	Cut back on custodial service at the sites. Perhaps have teachers pick up the slack and cut back on the days the classrooms are cleaned.	Would need to be voluntary and would be inconsistently implemented, if at all Custodial staff has already been reduced.	Not recommended	N	N	N	N	N
\$ Undetermined	Reduce mail delivery days	Would require reduction of hours or reassignment for current employee	Not recommended	N	N	N	N	N
\$ Undetermined	Charge for bus service/transportation	Board has asked for cost analysis- We will develop	Study in process	N	N	N	Y	Y
\$ Undetermined	Continue child care for furlough days and charge one day fee.	Consider if furlough days are implemented.	Not a savings to SUSD	N	N	N	N	N
\$ Undetermined	Eliminate all alarm response calls.	Costs overtime for staff to respond to break in	Not recommended	N	N	N	N	N
\$ Undetermined	field trips- parents to help pay for field trips	Not legal	Not recommended	N	N	N	N	N
\$ Undetermined	DO NOT APPROVE any independent studies for vacation purposes.	These would be unexcused absences, whereby students would not be allowed to “make-up” the work for a grade, thus receiving failing marks for those absences. This would potentially save ADA attendance \$\$\$ because parents do not want their students to “fail.”	Not recommended- violation of policy	N	N	N	N	N
\$ Undetermined	Eliminate 2 nd trimester conferences, except for “at risk” students.	This would eliminate the need for conferences for 4 th /5 th grade teachers, thus saving \$\$\$.	Not Recommended	N	N	N	N	N
\$ Undetermined	Consider the possibility of opening a Magnet school for the arts.	It is hard to see how this would save \$\$.	Not recommended	N		N	N	N

		Additional revenue would be needed to run the program.						
\$ Undetermined	Child Care snacks	Simplify to two choices. Milk for drink – free and reduced reimbursement	Child care is a separate fund	N	N	N	N	N
\$ Undetermined	Program ed-connect to call absent students	Does this now at Middle School	Allow sites to continue personal calls K-5	Y	N	Y	N	N
\$ Undetermined	Determine number of required restrooms per student population and consider closing those not needed	save on janitorial cost and cleaning/stocking.	Currently doing the required	Y	N	-	N	
\$ Undetermined	After school or off track/ fieldtrip programs could be offered and run by teachers for a fee to parents.	No savings to the District- Who would organize? Liability issues. Is this the responsibility of public schools?	Not recommended	N	N	N	N	N
\$ Undetermined	Redistrict boundaries for assigned schools. This could reduce transportation costs.	Savings could only happen if we closed a school or increased the walking distance for busing	Consider as long term study	Y	N	N	Y	
\$31,000	Any field trips paid through PTA or other funding source only	Consider equity issue. Will all students and schools be afforded the same opportunity if parent funded	Not recommended	N	N	N	N	N
\$ Undetermined	PTA donate money to save programs like music. (Instead of marquees, etc.) \$150 per student a year keeps a music and art teacher on staff	Have thermometers our in front of school showing the funds for the foundation raising. Allow classrooms or schools to fundraise for projects that may not be PTA sponsored. Insensitive to the fact that our families are experiencing financial difficulties. School with parents of means would have greater opportunities.	Not reliable source of income	N	N	F	N	
\$ Undetermined	Start a fund for replacement of the 3 portables on the Somerset Main Child Care Site	the condition of the portables is deteriorating	Consider for Child funds- not current savings	N	N		N	N
\$ Undetermined	Supplier to reduce in their prices or cost of services.	to reflect the reductions education is taking from the state		Y	Y		N	
\$ Undetermined	Wherever possible this same philosophy should be taken with every provider of services for special education related services.			Y	Y		N	

MATERIALS

\$ Undetermined	Check with different vendors on donations of goods that could come to school district.	Will require a solicitor to approach vendors		N	N		Y	
\$ Undetermined	Supply drive: (considering our financial situation) ask for donations for supplies and evenly distribute school-wide.	Students to purchase their own supplies Not Legal at the start of the year according to the class's supply list, or asking that each student contribute \$10 towards their supplies for the year. Allow classes to give students a list of items needed 3 times a year (1 per trimester) ex: 1 box tissue, 1 box crayons, 1 box pencils,	Consider as above	N	Y		N	Y

\$ Undetermined	ALL suspensions should be "in house" rather than home as to keep the ADA money for attendance.	Would requires staffing for supervision.	Not recommended	Y	N	N	N	
\$ Undetermined	Kindergarten Registration to be held during school hours	to eliminate the cost of additional time. Staff can take comp time thereby eliminating the cost.	Inconvenient to parents- Not recommended	N	N	N	N	
\$ Undetermined	Perhaps have directions to the DO for parents to register over the summer months	This must equate to reducing hours for site secretaries if there is to be a savings.	Not recommended Sites are already closed	N	N	N	N	

CONSERVATION PRACTICES

\$ Undetermined	Eliminate payroll check mailing. (\$5,040)	Requires handling checks at sites, staff time, and potential loss of checks	Not recommended	Y	N	N	N	N
\$36,500	Eliminate paying for mileage and cell phones. Let the employees pay for it themselves and deduct it from their taxes.)	Currently in plan established by the Board for 09-10. Required use of a vehicle or phone must be paid by the district on a per use basis.	Not recommended for mileage	N	N	N	Y	
\$ 400,000	Close a school (May take a year to do the planning and communicating)	Evaluate	Consider	N	Y	N	Y	N

EFFICIENCY PRACTICES

\$400,000	Consolidate Elementary School Sites (Temporary)	Same as closing one school. Will increase cost of transportation	Consider	N	Y	N	N	N
\$ Undetermined	Explore moving 6 th grade back to elementary sites	Not certain how this is a savings. There are no space problems	Do not recommend	N	N	N	N	N
\$ Undetermined	Time analysis to determine if hours working are = to work load.(in-house)	Study must be done by position, time on task analysis and consideration of responsibility reassignments	Consider	Y	N	N	N	
\$ Undetermined	Solar panels	Include in modernization design	Recommended- if funding	N	Y	N	Y	
\$ Undetermined	D.O. shortening its day? I think they run from 7AM to 4PM. I'm sure they could shorten those hours to save money for the district.	Consider as an alternative to reduction of full positions What is basis of statement "I am sure they could shorten hours..."	Not recommended	N	N	N	N	N
\$ Undetermined	CLOSE SYLVAN SCHOOL AND MOVE THE DISTRICT OFFICE THERE. SELL THE DO PROPERTY	Rather than remodel and spend developer funds on the existing District Office at this time. Not a good time to sell property. This would reduce available classroom space for future growth options	Not recommended Consider in future	N	N	N	N	N
\$ Undetermined	Combine sites to include Child Care	(Sylvan) is low in enrollment, as is Woodrow	Not recommended	N	N	N	N	

STAFFING LEVELS

\$100,000 per position	Eliminate/Consolidate Directors of Maintenance/Categorical Funds/Student Services	Three distinctly different positions. See study requested by the Board on comparable admin staffing levels	Not recommended	N	N	N	N	N
\$60,000-300,000	Reexamine added positions in past five years due to reduction in teachers/classified	Positions were added due to multiple increases prior to 2004. Enrollment and staff are significantly higher today than 2004.	Consider, as with other staffing reductions	N	Y	Y	N	Y
\$ Undetermined	Campus supervisor hours at middle schools	Evaluate. (Reduces safety- not good)	Not recommended	N	N	N	N	N
\$60,000-300,000	Eliminate 3 DO tech guys, eliminate some D/O positions and redistribute the duties amongst the others	Tech staff is currently understaffed. See consideration above Hiring out for tech support would far outweigh the cost of our current staffing. Maintenance of e-mail, servers, etc. by a private source would be very costly.	Not recommended	N	N	N	N	N
\$ Undetermined	Eliminate Instructional facilitators	Paid from Title I funding- No District savings	Site decision	N	N		N	N
	Where is the money coming from for the new Custodial DO person? Not needed!	Director of Maintenance and operations is needed and paid as part of Routine Repair & Maintenance budget	Consider, as with other staffing reductions	Y	N	N	N	Y
\$ Undetermined	Outsource counselors and grounds maintenance	Possible cost savings in wages and benefits or have school site janitors do all grounds maintenance.	Not recommended	N	N	N	Y	Y
\$ Undetermined	Locate 2-3 secretaries part time at the District Office for centralized attendance	See previous recommendation		Y	N	N	N	Y
\$110 per day per sub	All teachers, administrators, board members who have a teaching credential will be required to give up one day to substitute in the district.	We could create a list of when people would be available to sub so that Sandy would have those resources available at her fingertips. Assuming these are vacation or non contract days.	Consider if negotiated by SEA for all.	N	N	N	N	N
\$40,000	Share Attendance Clerks at school sites. Should eliminate 2 positions.	Need to look at time requirement for position The same work has to be accomplished...not a cost savings.	Not recommended	Y	N	N	N	N
\$ Undetermined	Hire a SUSD Autism Specialist and quit paying the County thousands of dollars to care for these students that are in our district.	This may take a while to find the right person, so in the meantime move the Autism class to a tradition school site, so when a school closes for off track they can really close.	Not certain how this would be a savings. Not recommended	N	N	N	N	N
	Is purchasing or subscribing to an automated sub finder system more cost effective than paying someone a salary to do the same job?	We think it is more cost effective	No change at this time	N	N	N	N	N

SALARY / BENEFITS

No savings	Offer retirement Incentives	Analysis- to save \$, employee much retire more than three years early. That has not be GH experience	Not recommended	N	N	N	N	N
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\$68,000	1 additional furlough day for all staff but SEA. This day would be an unpaid holiday.	Like the day after Thanksgiving to ensure that school is not disrupted. Staff would be given the option to pick the unpaid holiday.	Not equitable Do not recommend	N	N	N	N	n
\$ Undetermined	Vacation days instead of furloughs	Vacation days are vested benefits, meaning we own these days. Using this will be dependent on specific furlough days (e.g., Good Friday and/or Welcome Back District in-service day). Those who work only on student contract days will see some impact on salaries.	Consider- If I can understand it.	N	Y	N	N	Y
\$440,000 per 1 %	Pay cuts for all across the board except for people very close to retirement	(they would sign a contract promising to retire on or before a set date) A 3% across the board deduction to be given back when times are good again.	Consider in negotiations	N	Y		N	Y
No savings	Give up two paid holidays.	No savings- unless sub are hired	Not recommended	N	N	N	N	N
\$ Undetermined	Administrative (top 3-5 paying) pay cuts or where it is needed.		Consider with above for all groups	N	N	Y	Y	N
\$ Undetermined	Teachers and parents donate monthly	Teachers donate \$10.00 or more to The Sylvan Foundation through automatic deduction in their checks. Parents pay a \$ amount for each child enrolled in Sylvan, for supplies, etc. \$25-\$35 seems fair.	Can't depend on as a source	N	N	F	N	Y
Not an option	We could also agree to the 5 day (3 percent) shorter year that Schwarzenegger is suggesting.	Supposedly, that would save A LOT of money... and I know I would be more than happy to shorten my year (and paycheck) by 5 days if it would reduce layoffs.	Not an option	N	N	N	N	
Not an option	Go to a 4 day work week and add on minutes to our reg day to save on gas, electricity, custodial wages, clerical wages, etc.	Not an option in California without SBE waiver	Not an option	N	N	N	N	
See figures from responder	Salary Cuts	3% cut for Supt and Asst. Supts \$43,918 10% cut for Classified (range 13 & above) \$733,100 8% cut to teachers \$1,716,378 Total savings \$2,716,378	Not equitable Do not recommend	N	N	N	N	N
700,000	Wage Freeze for all staff. Re-evaluate for next year.		Not equitable Do not recommend	Y	N	N	N	Y
\$ Undetermined	Consider using Central Valley Trust. Or Kaiser	Must go to Insurance committee. Considered CVT in the past and they could not compete.	Consider- negotiations	Y	Y	N	N	N
\$ Undetermined	Offer teachers an incentive to perform extra duties, offer teachers the option of earning Sylvan units	Uncertain how this is a savings	Not recommended	N	N	N	N	N
\$ Undetermined	Is it possible to do away with the portion of the insurance premium that is paid to the certificated employees when they have coverage through their spouse?	Currently, classified does not receive this benefit.	Must be negotiated	Y	Y	N	N	N

\$ Undetermined	request that our attorneys accept a reduced hourly rate in our contracts that reflects the % of reduction we are receiving from the state of California.	Or we should request that our work be done by the lowest tier of staff on the wage scale as possible. MBD has reduced bill by 2% since July	Consider requesting further	Y	Y	Y	N	Y
\$ Undetermined	Establish creative partnership among the parents, teachers, administration, and the foundation to maintain programs, such as music, art, AT&G, and field trips	Foundation is organizing Keep Sylvan... Sylvan	Recommend supporting Foundation Not budget cut	Y	Y	F	Y	
\$ Undetermined	When schools are closed, team clean.	Also control use of vacation time	Recommended	Y	Y		Y	Y
\$ Undetermined	For repairs, we have to shop for best deals not just go to known vendors.	Should be current practice	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Protect your phones better from loss or damage.	Should be current practice	Recommended	Y	Y	Y	Y	
\$ Undetermined	Have as many items (with out delivery charges) delivered.	Should be current practice	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Check with city on green pick up days for all sites.	Should be current practice	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Use dump truck for as many dumps as possible instead of open top containers.	Should be current practice	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Install hand blowers in each restroom district wide.	Saves paper towel products.	Consider if funding	Y	Y	N	Y	
\$ Undetermined	Install motion sensor lights in all classrooms district wide	Include in modernization design	Recommended- if funding	Y	Y	N	Y	
\$ Undetermined	Partner up with Gilton Garbage Service to start seriously recycling district wide.		Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Job Sharing, two part time teachers sharing one classroom as an option verses complete loss of job to the individuals	Cost and insurance difference savings?	Possible- contract and teacher initiated	Y	Y		Y	Y
\$ Undetermined	Look into offering a Health Savings Account for employees.	Insurance committee has investigated this and not been able to reach a consensus among groups.	No impact- Negotiation needed	Y	Y	Y	Y	Y
\$ Undetermined	Each school site to have a voice mail for attendance phone calls that come in before or after school	Attendance telephone line to ring directly to attendance office during staffed hours. This assumes a reduction of staff to constitute a savings. On the district web site as well as the school web sites, create an attendance correspondence area for notification and excuse/reason for absence Many sites already have an attendance line.	Consider for others	N	N	Y	Y	Y
\$	Kindergarten registration copies	require parents to bring their own copies Sites can use	2010 K Registration –		Y	Y	Y	Y

Undetermined		their own copiers during K Registration	will implement	N				
\$ Undetermined	Look in to getting corporate sponsorship for various programs, such as art & music.	Consider Gallo, Save Mart, Foster Farms, etc.	Foundation to consider	Y	N	F	Y	Y
\$ Undetermined	Apply for grants	Currently we apply for all grants we feel we are competitive for	Consider	Y	Y	Y	Y	?
\$ Undetermined	Donations for supplies from vendors (Office Max, Staples, etc) or Parents – Adopt-a-classroom program	Big savings; ask PTAs and PTCs to hold fundraisers for classroom supplies; ask vendors to help out; register with Adopt-a-Classroom programs sponsored by Office Max, Staples, Office Depot, etc.	Consider	Y	Y	N	Y	
\$ Undetermined	Paper drive –The PTA pulled all the paper, and then distributed it evenly among the classrooms (Others schools have had one in which somewhere in the ballpark of 800 reams of paper were collected. Schools with parents of financial means at an advantage over other schools.	Consider	N	Y		Y	Y
\$ Undetermined	Give teachers a print shop budget. Office Managers/teachers could track spending	May be an option as part of print shop study	Consider	Y	Y	Y	Y	Y
\$ Undetermined	Physically shut down the single track sites at track-off months, except one for Child Care.	There are 6 sites, 12 custodians, 4 weeks of track-off days. Custodians will redesign their schedules to work throughout the month in such a way that the sites are closed 3 of the 4 weeks. There will be no loss of work days for the custodians. There will be potential savings in utilities; better delivery of custodial service at all sites. A directive from the District will be sent to ALL staff that there will be no access at the sites while on track-off schedules.	Consider	Y	Y	N	Y	N
\$250,000	Reduce utility bills – eliminate personal appliances, portables	Implement Sylvan Conservation challenge. 25% reduced use could save \$250,000	Recommended	Y	Y	Y	Y	
\$ Undetermined	Reduce paper w/Connect Ed to refer to websites.	Expand use	Consider	Y	Y	N	Y	
\$ Undetermined	Classroom budgets rather than a supply closet. (Consider it by G.L.)	Practice	Consider by site	Y	Y	Y	Y	
\$ Undetermined	Control/limit copier usage via codes & limits on the machine.	Practice	Consider	Y	Y	Y	Y	Y
\$ Undetermined	Save energy everyway possible.	Reset thermostats, shut down a/c and heating units on weekends from Friday at 6 pm until Monday morning at 5 am. Shut off units and as much power as possible when off track. Take care to close doors when units are on. We can also program units to cycle off during day at certain hours.	Recommended	Y	Y	Y	Y	
\$ Undetermined	Equipment not to be replaced and repairs made much less often.	Take better care of equipment.	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Dumpster, we can share with middle school sites.	Should be current practice	Consider	Y	Y	Y	Y	
\$	Cut back on irrigation.	Should be current practice	Consider		Y	Y	Y	

Undetermined				Y				
\$ Undetermined	Toilet savers.	Device to save on water usage such as waterless Urinals	Recommended	Y	Y	Y	Y	N
\$ Undetermined	Do not idle vehicles.	Should be current practice	Recommended	Y	Y	Y	Y	
\$ Undetermined	Use natural light from sky lights as much as possible.	Sylvan Conservation Plan	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Remove microwaves, coffee pots, space heaters, etc from all offices and classroom. Ensure all computers are off not on standby. This savings across the district could be HUGE in utilities cost.	Sylvan Conservation Plan	Recommended	Y	Y	Y	Y	N
\$ Undetermined	Use Connect Ed and/or Email only to eliminate paper	School newsletters, PTA newsletters, etc. could be sent via email and not mass printed. Families that did not have email access could fill out a paper request and for only those families, we would send paper copies.	Recommended	Y	Y	Y	Y	N
\$ Undetermined	Clean coils and check belts on all units for better efficiency.	Should be current practice	Recommended	Y	Y	Y	Y	
\$ Undetermined	Re- train Custodians on light bulb use. They need to know the correct size for correct ballasts.	Should be current practice	Recommended	Y	Y	Y	Y	Y
\$ Undetermined	Change air filters every two months instead of each month.	Consider if there are no health or equipment related concerns	Recommended	Y	Y	Y	Y	Y

Anonymous